



279 Roman Road, Mountnessing, Brentwood, Essex, CM15 0UH
 (A member of the Mid Essex Anglican Academy Trust)

Tel: 01277 353160

Headteacher: Mrs. H. Obank
 Chair of Local Board: Mrs. S. Hedley-Barnes

email: admin@moutnessing.essex.sch.uk
 website: www.moutnessing.essex.sch.uk

04.09.18

Welcome back to a new school year. We are sure this is going to be a good one with lots of exciting adventures, events, learning and progress.

I would like to welcome all our children back to school and especially our new starters. I hope everyone has a successful and happy year ahead.

Below is a list of names, roles in school and contact information should you need it.

Mrs Holly Obank	Head teacher	admin@moutnessing.essex.sch.uk
Mrs Sally Beckett	Office manager	admin@moutnessing.essex.sch.uk
Mrs Emily Cannon	EYFS and KS1 phase leader Acorn class teacher (YrR)	class1@moutnessing.essex.sch.uk
Mrs Siobhan Foster	Chestnut class teacher (yr1/2)	class2@moutnessing.essex.sch.uk
Mrs Amy Drew	Willow class teacher (yr3/4)	classwillow@moutnessing.essex.sch.uk
Mrs Annie Deneys	Willow class teacher (yr3/4)	classwillow@moutnessing.essex.sch.uk
Mrs Lyn Deverson	Oak class teacher (yr5/6)	Class4@moutnessing.essex.sch.uk
Mrs Natalie Goddard	SENCo	senco@moutnessing.essex.sch.uk
Mrs Charlotte Wheatley	Catering manager	admin@moutnessing.essex.sch.uk

I would like to introduce a new member of our LSA team, Mrs Karen Jones, who is working in reception class for this year. On our website is a full list of staff and their roles. Please look under each class to view important information. Curriculum maps are also on our website for you to view and have been updated for this year <http://moutnessing.essex.sch.uk/new-classes/>

By the end of this week you will receive a calendar for this year with some important information in it. This won't be everything we will do this year, and some may not be set in stone, but it will help you plan your child's year at school. There are some events taking place quite soon – like our annual MacMillan Coffee Morning. Information about this will follow very soon.

We will be sending out some data collection sheets that must be returned to the school office as soon as possible. Some of this information you may have completed before, but we are adapting our forms to meet the new GDPR guidelines and would appreciate you all completing again for us.

If your child is sick and you feel that a day off school is necessary, please make sure the office is informed as soon as possible. You can call them from 8am on 01277 353160 or send a message through the parentmail service. We would also like a letter handed in to the office or class teacher when your child returns to school which outlines the reason why they were off school.

Please note that year 6 pupils may walk to and from school by themselves. Please ensure you have written a letter giving permission which is stored in the school office, we will not let children walk out of school without a permission letter. Mobile phones can only be brought to school by year 6 pupils and these must



also be handed into the office each morning and switched off. They can be collected again at the end of the day. Smart watches (that have phone applications) must not be worn in school.

Please be reminded that the staff in school are here to support you and help as much as we can; not only with educational issues, but in other areas as well. We want the children here to be happy, safe and make good progress and we will do whatever we can to ensure this by working in partnership with you. Please make an appointment with your child's class teacher, myself, or Mrs Goddard if you wish to discuss any issues.

I'm very much looking forward to an exciting autumn term.

Kind Regards,

A handwritten signature in black ink that reads "Holly Obank". The signature is written in a cursive, slightly slanted style.

Holly Obank